

Time: 6.30pm **Date** 15th March, 2016

Venue: Council Chamber, The Business Centre, Futures Park, Bacup, OL13 0BB



Supported by: Michelle Hargreaves, Committee and Member Services Officer, Tel: 01706 252423, Email: michellehargreaves@rossendalebc.gov.uk

The Council Chamber is located on the 464 bus route (Lee Mill bus stop). The 464 bus runs between Accrington and Rochdale, calling at stops in Haslingden, Rawtenstall, Waterfoot, Bacup and Whitworth. Directions to the Council Chamber and transport information can be found [here](#).

ITEM		Lead Member/Contact Officer
A.	BUSINESS MATTERS	
A1.	Apologies for Absence	
A2.	To approve and sign as a correct record the Minutes of the meeting held on 1 st December, 2015	
A3.	Urgent Items of Business To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency.	
A4.	Declarations of Interest <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i> Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	Michelle Hargreaves, Committee and Member Services Officer. Tel: (01706) 252423 Email: michellehargreaves@rossendalebc.gov.uk
B.	COMMUNITY ENGAGEMENT	
B1.	Public Question Time This is an opportunity to ask a question about a matter which the Council may be able to assist with. A time limit of 3 minutes applies for each question and you are only able to address the meeting once. Please begin by giving your name and state whether you are speaking as an individual member of the public or as a representative of a group. (Question time normally lasts up to 30 minutes).	Michelle Hargreaves, Committee and Member Services Officer. Tel: (01706) 252423 Email: michellehargreaves@rossendalebc.gov.uk

The agenda and reports are also available for inspection at the Council's One Stop Shop, Futures Park, Bacup. Other formats are available on request. Tel 01706 217777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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ITEM		Lead Member/Contact Officer
C.	Chair's Update To receive communications from the Chair	Councillor Knowles
D.	ORDINARY BUSINESS	
D1.	Internal audit progress report	Councillor Marriott/ Carl North, Lancashire Audit Service
D2.	Annual Internal Audit Plan 2016/17	Councillor Marriott/ Carl North, Lancashire Audit Service
D3.	External Audit Certification Report	Councillor Marriott/ Heather Green, Grant Thornton, Senior Manager
D4.	External Audit Progress Report	Councillor Marriott/ Heather Green, Grant Thornton, Senior Manager
D5.	External Audit 2015/16 Audit Plan	Councillor Marriott/ Heather Green, Grant Thornton, Senior Manager
D6.	Risk Management Strategy Update	Councillor Marriott/ Phil Seddon, Head of Finance and Property Services
D7.	Empty Homes Improvement Plan	Councillor Marriott/ Phil Seddon, Head of Finance and Property Services
E.	EXCLUSION OF PUBLIC AND PRESS	
E1.	To consider passing the appropriate resolution under Section 100 (A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during consideration of the following item of business since it involves the likely disclosure of exempt information under Paragraphs 1 and 2 of Schedule 12A of the Act.	
E2.	Standards Complaints Update (Verbal)	Councillor Serridge/Councillor Knowles



Stuart Sugarman
Chief Executive

Date Published: 7th March, 2016