

# Scrutiny

Making a difference

A magnifying glass with a black handle and a silver rim is positioned over the word 'Scrutiny'. The lens of the magnifying glass is centered over the letters 't' and 'i' in 'Scrutiny', making them appear larger and more prominent. The word 'Scrutiny' is written in a bold, black, sans-serif font. Below the word, the phrase 'Making a difference' is written in a smaller, bold, black, sans-serif font.

**OVERVIEW AND SCRUTINY WORK  
PROGRAMME 2016/17**

## **1. INTRODUCTION**

- 1.1 The Overview and Scrutiny Committee is required to produce and agree a plan of work that it intends to carry out in the forthcoming Municipal Year.
- 1.2 A local consultation process has been undertaken in the development of the work programme with officers, councillors and the public, who have contributed to suggestions via social media, website or completing a form available within the One Stop Shop.
- 1.3 The Work Programme below outlines the work of the Overview and Scrutiny Committee, as well as the work to be undertaken by Task and Finish Groups. Taking into consideration officer support requirements, there will only be two Task and Finish Groups at any one time.

## **2. Cabinet Member Involvement**

- 2.1 Cabinet member involvement in scrutiny in 2015/16 was extremely worthwhile, especially with their involvement in Task and Finish Groups when Cabinet members were invited to answer questions, which helped when the group were putting together their recommendations.
- 2.2 Cabinet members are also invited to attend a relevant committee to answer questions for their portfolio service area.

## **3. Health Scrutiny**

- 3.1 The Scrutiny Support Officer, along with a the Portfolio Holder for Customer Services and Health meets bi-monthly with the Rossendale Lead within the Clinical Commissioning Group (CCG) and the Rossendale Lead GP, Dr Tom McKenzie. Any issues are discussed and responded to quickly by the CCG. Any proposed changes are discussed at the meeting and if required partners will be asked to attend a future meeting.

The work programme is detailed below. Some of the topics are regular items taken to the committee. Policy development is influenced by the Forward Plan although other policy items – non key decision/updates are taken to committee as required/requested.

**PLEASE NOTE:** The programme may be amended as required.

<b>OVERVIEW AND SCRUTINY</b>	
<b>1.</b>	<p><b>Routine monitoring of the performance of the Council</b></p> <p>To review on a quarterly basis the Integrated Performance Report and invite officers of the Council to attend a future meeting if their service area is under achieving on its target.</p>
<b>2.</b>	<p><b>Policy Development</b></p> <p>a) To deal with emerging policy and assist the Council in reviewing and developing policy as detailed in the Forward Plan  b) Review and scrutinise decisions taken internally by the Cabinet, individual Cabinet members or officers of the Council</p>
<b>3.</b>	<p><b>Budget Scrutiny</b></p> <p>To review the Medium Term Financial Strategy for 2017/18 in February 2017</p>
<b>4.</b>	<p><b>Complaints/Compliments</b></p> <p>a) To monitor formal complaints received by the Council  b) To monitor Local Government Ombudsman complaints  c) To receive information on the number of compliments received for each service area</p>
<b>5.</b>	<p><b>Councillor Call for Action (CCfA)</b></p> <p>To deal with any relevant Councillor Call for Action requests and determine the appropriate course of action</p>
<b>6.</b>	<p><b>Call-In</b></p> <p>To scrutinise decisions referred under the Call-In Procedure</p>

**PLEASE NOTE: The programme may be amended as required.**

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>			
<b>1.</b>	<b>20<sup>th</sup> June 2016</b>	<ul style="list-style-type: none"> <li>a) Quarter 4 Integrated Performance Report</li> <li>b) CCG - options for new models of care for primary medical services in Rossendale</li> <li>c) O &amp; S Annual Report 2015/16</li> <li>d) O &amp; S Work Programme 2016/17</li> </ul>	
<b>2.</b>	<b>18<sup>th</sup> July 2016</b>	<ul style="list-style-type: none"> <li>a) CLAW Leisure Update</li> <li>b) Consultation on the Procedure for Community Led Project Approval</li> <li>c) Portfolio Holder for Operations and Development Control on her role and responsibilities</li> </ul>	
<b>3.</b>	<b>5<sup>th</sup> Sept 2016</b>	<ul style="list-style-type: none"> <li>a) Quarter 1 Integrated Performance Report</li> <li>b) Annual Equality Report</li> </ul>	
<b>4.</b>	<b>10<sup>th</sup> Oct 2016</b>	<ul style="list-style-type: none"> <li>a) Ombudsman Annual Letter/Complaints Report</li> <li>b) Portfolio Holder for Customer Services and Health on her role and responsibilities</li> </ul>	
<b>5.</b>	<b>7<sup>th</sup> Nov 2016</b>	<ul style="list-style-type: none"> <li>a) Q2 Integrated Performance Report</li> <li>b) Council Tax Support Scheme Update</li> </ul>	
<b>6.</b>	<b>5<sup>th</sup> Dec 2016</b>	<ul style="list-style-type: none"> <li>a) Police crime statistics</li> <li>b) Leader and Portfolio Holder for Regeneration and Leisure and her role and responsibilities</li> </ul>	
<b>7.</b>	<b>16<sup>th</sup> January 2017</b>	a) RLT and CLAW Leisure Review	
<b>8.</b>	<b>6<sup>th</sup> February 2017</b>	<ul style="list-style-type: none"> <li>a) Budget 2017/18</li> <li>b) Portfolio Holder for Resource and Performance on his role and responsibilities</li> </ul>	
<b>9.</b>	<b>14<sup>th</sup> March 2017</b>	<ul style="list-style-type: none"> <li>a) Quarter 3 Integrated Performance Report</li> <li>b) Rossendale Transport</li> <li>c) Portfolio Holder for Legal and Democratic Services on her role and responsibilities</li> </ul>	

## Suggestions from Officers, Councillors and the Public

Topic	Decision
Anti -Social Behaviour/Crime in the Borough	Following a presentation in February 2016, concern was raised at the increase of crime in the Borough and members requested a task and finish group be established
Impact on Welfare Reforms	<p>As the reforms only began in April 2016 it may be too early to look at the impact on Rossendale residents and therefore this is a piece of work that can be undertaken at a later stage, as it is an ongoing subject.</p> <p>The recommendations of the previous welfare reforms task and finish group was that this would be monitored through the Rossendale Action Partnership now called the Health and Wellbeing Partnership.</p>
Website reform including digital services	Look at the whole website and identify ways of improvement including digital services
State of the Roads in the Borough	Whilst this is the responsibility of LCC, some years ago we had a task and finish group which did some positive work and the members identified priority roads which needed looking at. These were repaired by LCC on a rolling programme. Members to decide if they wish to do this piece of work again, taking into consideration the concerns raised by the public.

The following two task groups will continue from 2015/16

- Dog Fouling Task and Finish Group to commence in July
- Review of the Performance Management Process Task and Finish Group ongoing group