

## Appendix C Recommendations

### Policy for the Licensing of hackney Carriage Drivers and vehicles, Private Hire Operators, Drivers and vehicles.

<b>Nos</b>	<b>Recommendation</b>	<b>date</b>
1	That the entry age limit for licensed vehicles be reduced from 7 to 5 years	To be implemented wef Monday 20 February 2017 in respect of new vehicle applications
2	That the hackney fare tariff be reviewed so as to enable additional costs to be recovered by the licensed trade	Formal consultation with the trade to commence Dec 2016
3	That an exceptional condition policy be introduced to be implemented at the same time as any age limit requirement. The wording of any such policy to be approved by committee prior to introduction	Policy document to be submitted for approval at the next meeting of the Licensing Committee  To be implemented wef Monday 20 February 2017
4	Those Euro emission standards are not used as a primary determinant for Rossendale's vehicle age policy.	No change
5	A licence condition be introduced in respect of vehicle licences to the effect that a licensed vehicle cannot be retrofitted with an engine of a lower euro emission standard than that which was in place at the time of manufacture	To be implemented wef 20 February 2017 on the grant/ renewal of vehicle licences
6.	That consideration be given to incorporating emission standard requirements within a review of the overarching licensing policy	Policy document to be submitted for approval at the next meeting of the Licensing Committee
7.	That the maximum age limit at which vehicles can be licensed remains as per current policy ie 10 years for saloon cars and 12 years for wheelchair accessible vehicles	No change to current policy

8	That the maximum age limit for vehicles is further reviewed 12 months after any change in the general age limit policy	Review February 2018
9	That licensed vehicles over 10 years of age remain subject to 4 monthly testing per annum i.e. 3 vehicle tests per year	No Change to current policy
10	That the Council adopts a standard block colour livery for hackney carriage vehicles. The taxi trade is offered a further opportunity to express a colour preference.	Colour to be determined at next meeting of the Licensing committee. Colour requirements to take effect 20 February 2016
11	That any approved livery be introduced to all new vehicles applications. Existing licensed vehicles to remain as per current requirement whilst the vehicle remains licensed.	20 February 2016
12	That the size of the door signs be increased by 100% to assist in identification of the vehicle	New design door signs to be issued to all vehicles in parallel with the new/ renewal/ replacement plates wef 20 February 2017
13	That the roof signs to be affixed to hackney carriages be provided by Rossendale BC and be of a standard design and printed with Rossendale Licensed taxi.	April 2017
14	That private hire vehicles granted a new licence as opposed to a renewal cannot be livered in the same colour as the colour adopted for hackney carriage vehicles,	1 month after any colour policy for hackney vehicles has been determined
15	That a licence condition be introduced That approved company door signs be affixed to the rear passenger doors of licensed vehicles. The company/ operator door signs to be of a minimum size 29.7cm by 21.cm (A4) and a maximum size of 29.7cm by 42cm (A3) .Hackney carriages working solely from the ranks/ stands to be	To be implemented wef 20 February 2017 on the grant/ renewal of vehicle licences

	exempted from this requirement	
16	That the Council does not pursue a policy in respect of a mandatory requirement for hackney carriages to be WAV	No change to current policy
17	That the Council incorporates disability awareness training and assessment into the driver policy knowledge test	Date to be determined by the procurement process but to be no earlier than 1 March 2017
18	That the Council works with trade representatives to explore further initiatives for improving availability of WAV within the licensed fleet (HC and PH)	Ongoing
19	That the Council introduces a requirement for mandatory CCTV in licensed vehicles	Approval in principle by Committee 15 November 2016
20	Any specification for CCTV in licensed vehicles is subject to approval by the Committee	Policy document to be submitted for approval at the next meeting of the Licensing Committee
21 , 22	That the implementation date for CCTV in licensed vehicles allows sufficient time for an approved specification, approved installers and ICO considerations to be facilitated.	Implementation date for new vehicles 15 May 2017. For existing licensed vehicles at first renewal following this date
23	That if requirements for CCTV in licensed vehicles are approved consideration be given to an exemption in respect of vehicles that will not be eligible for relicensing due to age limit requirements	In parallel to 21 and 22 above
24	The Council introduces a mandatory requirement for an enhanced DBS together with online DBS subscription for all new and renewal driver applicants	To be implemented wef Monday 20 February 2017 in respect of all enhanced DBS disclosures received by the Council from that date
25	The Council will require DBS online subscription is maintained for licensed drivers failure to maintain	To be implemented wef Monday 20 February

	subscription may result in action being taken against the licence holder	2017 in respect of all enhanced DBS disclosures received by the Council from that date
26	That existing licensed drivers be required to satisfactorily complete the basic skills assessment prior to the renewal of their hackney carriage/ private hire drivers licence.	To be implemented in respect of all renewal applications due from 1 June 2017. Please note this will apply to all drivers licences due to expire after 31 May 2017 regardless of how far in advance the renewal application is submitted
27	A licence condition be imposed on hackney carriage proprietors licences to the effect that a record of all journeys be recorded	To be implemented wef 20 February 2017 on the grant/ renewal of hackney carriage vehicle licences
28	That initially compliance with intended use policy on licensed vehicles be intelligence led and partnership working with other Local Authorities including inspection of operator records	No change
29	That vehicle proprietors who are not currently licensed drivers are subject to a basic disclosure and a statutory declaration,	Vehicles applications received by the Council on or after 20 February 2016 where the proprietor is not a licensed driver will be subject to this requirement
30	That the taxi licensing policy is amended to be clear on the action that will normally be taken where defects are found on a licensed vehicle or where application forms have provided inaccurate information for example on intended use	Policy document to be submitted for approval at the next meeting of the Licensing Committee
31	There is no proposal to change current policy on tinted windows	No change
32 and 33	That a local geographical knowledge test be introduced in respect of new applicant drivers and at renewal for existing licence holders (requirement to pass the	Date to be determined by the procurement process but to be no

	knowledge test at next renewal no requirement to resit the knowledge test at subsequent renewal)	earlier than 1 March 2017 for applications received by the Council for new drivers and to apply to all driver renewal applications where the current drivers licence expires on or after 15 May 2017 . This is regardless of how far in advance the renewal application is submitted
34	The Licensing policy be amended to reflect any changes introduced as a result of this review	A revised Licensing Policy will be brought to the next meeting of the Licensing Committee reflecting the changes agreed at the meeting on 15 November
35	As a matter of urgency to be considered alongside these proposals, the Council will incorporate within the policy, the process to be adopted for dealing with new applications from existing licensed drivers who wish to apply for another type of drivers licence e.g. HCD to PHD licence	A revised Licensing Policy will be brought to the next meeting of the Licensing Committee reflecting the changes agreed at the meeting on 15 November
36	Any future review of private hire licencing will consider the issue of intended use	Dependent upon approval of recommendation 4 in the report
37	That the 2015 review of the convictions policy be completed. That the Greater Manchester Councils conviction policy be utilised as a template. The policy to detail how conduct issues from other countries are to be considered	A revised convictions policy to be brought back to the next meeting of the Licensing Committee
38	That the convictions policy be reviewed annually by officers and any suggested amendments brought back to the committee for consideration	Annual review
39	That a code of conduct be included within the taxi policy identifying the standards expected of a licensed driver whilst undertaking work as a taxi driver	A revised Licensing Policy will be brought to the next meeting of the Licensing Committee

		reflecting the changes agreed at the meeting on 15 November
40	That the Council produces a specification for a practical driving assessment and produces a list of approved suppliers, it will be for applicants to choose which supplier to use. The specification and implementation to be introduced without delay ideally before 1 Jan 2017	31 December 2016