

Subject:	Public Meetings: Committee Schedule 2017/2018	Status:	For Publication
Report to:	Council	Date:	14 th December 2016
Report of:	Chief Executive	Portfolio Holder:	Legal and Democratic Services
Key Decision:	<input type="checkbox"/> Forward Plan <input type="checkbox"/>	General Exception	<input type="checkbox"/> Special Urgency <input type="checkbox"/>
Equality Impact Assessment:	Required:	No	Attached: No
Biodiversity Impact Assessment	Required:	No	Attached: No
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1.	RECOMMENDATIONS
1.1	That members agree the Committee Schedule containing dates of public meetings for 2017/2018 as detailed at Appendix 1.

2. PURPOSE OF REPORT

2.1 To ask members to consider and agree the public committee meeting dates for 2017/2018.

3. CORPORATE PRIORITIES

3.1 The matters discussed in this report impact directly on the following of the Council's corporate priorities:

- Responsive Value for Money Services: This priority is about the Council working collaboratively, being a provider, procurer and a commissioner of services that are efficient and that meet the needs of local people.

4. RISK ASSESSMENT IMPLICATIONS

4.1 All the issues raised and the recommendation(s) in this report involve risk considerations as set out below:

- A Committee Schedule is required in order to provide good customer service, promote local democracy and encourage public participation and involvement in the decision making process.
- Decisions made at any unscheduled or unpublicised meetings would be breaking the statutory legal requirements, thus making the Council open to legal challenge.

5. BACKGROUND AND OPTIONS

5.1 The proposed committee schedule of public meetings for 2017/2018 is attached at Appendix 1 for consideration.

COMMENTS FROM STATUTORY OFFICERS:

6. SECTION 151 OFFICER

6.1 There are no specific financial implications arising from this report.

7. MONITORING OFFICER

7.1 There are no specific legal implications identified as arising from this report, other than the need to meet Access to Information requirements for public meetings that take place during

the municipal year.

8. POLICY IMPLICATIONS AND CONSULTATION CARRIED OUT

- 8.1 There are no identified equality impacts or specific human resources implications for the Council arising from this report.
- 8.2 Consultation has taken place with Management Team, Managers, Cabinet members and Group Leaders.

9. CONCLUSION

- 9.1 It is important to agree a committee schedule in order to ensure that the Council can effectively conduct its business.

No background documents.

Rossendale Borough Council – Public Meetings Timetable

Appendix 1

All the meetings below are held at 6.30pm in the Council Chamber unless otherwise stated on the agenda.												
Meeting	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018
Full Council	12 AM		12		27			13		28 B	21	
Cabinet			5		13	11	29			21 B	14	
Development Control		6	18	29		3	7	12	16	27		10
Overview and Scrutiny		19	17		4	16	13	4	22	5 B	5	
Licensing			11				14			6		
Audit and Accounts		27			26			5			20	

AM = Annual Council Meeting **B** = Budget Meeting

Neighbourhood Forums are held in a local area venue and start at 6.30pm – details of venues are published on the website at the following link: http://www.rossendale.gov.uk/site/scripts/meetings_index.php

Please note that Neighbourhood Forums are not Council meetings and dates may be subject to mid-year changes.

Meeting	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018
Whitworth		28				10				20		
Bacup		29				5					1	
Haslingden		20				17				8		
Rawtenstall		15				12				7		