

To register a question for Public Question Time please email your question to [democracy@rossendalebc.gov.uk](mailto:democracy@rossendalebc.gov.uk) before 9am two days prior to the meeting.

**Meeting of:** The Council

**Wednesday 13<sup>th</sup> December at 6.00pm** or at the conclusion of Question Time and Public Engagement, whichever is the later, in the Council Chamber, The Business Centre, Futures Park, Bacup. OL13 0BB

**Supported by:** Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422  
Email: [carolynsharples@rossendalebc.gov.uk](mailto:carolynsharples@rossendalebc.gov.uk)

Directions to the Council Chamber and transport information can be found [here](#).

ITEM		Lead Member/Contact Officer
<b>A.</b>	<b>BUSINESS MATTERS</b>	
<b>A1.</b>	<b>Apologies for Absence</b>	
<b>A2.</b>	To approve and sign as a correct record the minutes of the meeting held on 4 <sup>th</sup> October 2017.	
<b>A3.</b>	<b>Urgent Items of Business</b> To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency.	
<b>A4.</b>	<b>Declarations of Interest</b> <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i>  Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	Clare Birtwistle, Monitoring Officer 01706 252438 <a href="mailto:clarebirtwistle@rossendalebc.gov.uk">clarebirtwistle@rossendalebc.gov.uk</a>
<b>B.</b>	<b>Communications from the Mayor, the Leader or Head of Paid Service</b> To receive any communications from the Mayor, the Leader, or the Head of the Paid Service that they may wish to lay before the Council.	The Mayor, Councillor Crawforth, The Leader, Councillor A.Barnes and Stuart Sugarman, Chief Executive 01706 252447 <a href="mailto:stUARTSUGARMAN@rossendalebc.gov.uk">stUARTSUGARMAN@rossendalebc.gov.uk</a>
<b>C.</b>	<b>ORDINARY BUSINESS</b>	
<b>C1.</b>	<b>Local Council Tax Support Scheme 2018-19</b> To consider the Local Council Tax Support Scheme 2018-19	Councillor Walmsley/Phil Seddon, Head of Finance 01706 252465 <a href="mailto:philseddon@rossendalebc.gov.uk">philseddon@rossendalebc.gov.uk</a>
<b>C2.</b>	<b>Food Law Service Plan 2017/18</b> To consider the Food Law Service Plan 2017/18	Councillor Oakes/ Sam Plum, Director of Communities 01706 252428 <a href="mailto:samplum@rossendalebc.gov.uk">samplum@rossendalebc.gov.uk</a>
<b>C3.</b>	<b>Public Meeting Schedule</b> To consider the public meeting schedule for 2018/2019	Councillor Lamb/ Clare Birtwistle, Monitoring Officer 01706 252438 <a href="mailto:clarebirtwistle@rossendalebc.gov.uk">clarebirtwistle@rossendalebc.gov.uk</a>

The agenda and reports are also available for inspection at the Council's One Stop Shop, Futures Park, Bacup. Other formats are available on request. Tel 01706 217777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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<b>C4.</b>	<b>Rawtenstall Market</b> To consider the Rawtenstall Market report	Councillor MacNae/ Sam Plum, Director of Communities 01706 252428 <a href="mailto:samplum@rossendalebc.gov.uk">samplum@rossendalebc.gov.uk</a>
<b>C5.</b>	<b>Appointment of Director of Economic Development</b> To confirm the appointment of Director of Economic Development	Councillor A.Barnes/Stuart Sugarman 01706 252447 <a href="mailto:stuartsugarman@rossendalebc.gov.uk">stuartsugarman@rossendalebc.gov.uk</a>
<b>C6.</b>	<b>Urgent Decisions</b> To note any urgent key decisions that have been taken by the Cabinet since the last meeting of the Council	Councillor Lamb/ Clare Birtwistle, Monitoring Officer 01706 252438 <a href="mailto:clarebirtwistle@rossendalebc.gov.uk">clarebirtwistle@rossendalebc.gov.uk</a>
<b>D.</b>	<b>RECOMMENDATIONS FROM THE CABINET AND OTHER COMMITTEES</b>	
<b>D1.</b>	<b>Recommendation of the Cabinet</b> Draft Local Plan Consultation	Councillor Lamb/Stuart Sugarman 01706 252447 <a href="mailto:stuartsugarman@rossendalebc.gov.uk">stuartsugarman@rossendalebc.gov.uk</a>
<b>D2.</b>	<b>Recommendation of the Overview and Scrutiny Committee</b> Commissioning and Procurement Strategy 2017-20	Councillor Walmsley/Phil Seddon, Head of Finance 01706 252465 <a href="mailto:philseddon@rossendalebc.gov.uk">philseddon@rossendalebc.gov.uk</a>
<b>D3.</b>	<b>Recommendation of the Overview and Scrutiny Committee</b> Review of Council Tax and Council Tax Support Penalty and Prosecution Policy	Councillor Walmsley/Phil Seddon, Head of Finance 01706 252465 <a href="mailto:philseddon@rossendalebc.gov.uk">philseddon@rossendalebc.gov.uk</a>
<b>D4.</b>	<b>Recommendation of the Governance Working Group and Independent Remuneration Panel</b> Constitution Review	Councillor Lamb/ Clare Birtwistle, Monitoring Officer 01706 252438 <a href="mailto:clarebirtwistle@rossendalebc.gov.uk">clarebirtwistle@rossendalebc.gov.uk</a>
<b>D5.</b>	<b>Recommendation of the Cabinet</b> Bereavement Charges	Councillor Oakes/ Sam Plum, Director of Communities 01706 252428 <a href="mailto:samplum@rossendalebc.gov.uk">samplum@rossendalebc.gov.uk</a>
<b>E.</b>	<b>NOTICES OF MOTION</b>	
<b>E1.</b>	<b>Notice of Motion: To consider a notice of motion submitted by Councillors Hughes and Smallridge</b>  This Council continues to support and actively promote the apprenticeship programme. It is very disappointing to see that the numbers nationally are reducing.  We would ask the Leader of the Council to write to both our MPs and the relevant Minister to request an explanation of why the statistics have dropped and what action is being taken to reverse the trend.	Councillor Hughes Councillor Smallridge
<b>E2.</b>	<b>Notice of Motion: To consider a notice of motion submitted by Councillors Oakes and Robertson</b>  At the moment it is voluntary in England that shops display their Food Hygiene Rating rating after a Food Standards Inspection. In Wales it is mandatory, and Northern Ireland are about to introduce it. We feel that the rating should be prominently displayed so the general public are aware of the level of hygiene and cleanliness for that establishment.  We would ask the Leader of the Council to write to both our MPs and request that they instruct the appropriate Minister to take the necessary action to make it compulsory for all shops in England to display the rating they are awarded.	Councillor Oakes Councillor Robertson

<b>F.</b>	<b>EXCLUSION OF PUBLIC AND PRESS</b> To consider passing the appropriate resolution under Section 100 (A)(4) of the Local Government Act 1972 that the press and public be excluded from the meeting during consideration of the following items since they involve the likely disclosure of exempt information under Part 1 Paragraph 3 of Schedule 12A to the Local Government Act 1972.	
<b>F1.</b>	<b>Valley Transport Options</b> <del>To consider the Valley Transport Options report</del>	<b>Item withdrawn from the agenda.</b>
<b>F2.</b>	<b>Grant Funding Agreement</b> To consider the Grant Funding Agreement report	Councillor MacNae/ Sam Plum, Director of Communities 01706 252428 <a href="mailto:samplum@rossendalebc.gov.uk">samplum@rossendalebc.gov.uk</a>



**Stuart Sugarman**  
**Chief Executive**

**Date Published:** 5<sup>th</sup> December 2017