

Subject:	Public Meeting Schedule	Status:	For Publication
Report to:	Council	Date:	13 th December 2017
Report of:	Chief Executive	Portfolio Holder:	Regulatory Services
Key Decision:	<input type="checkbox"/> Forward Plan <input type="checkbox"/>	General Exception	<input type="checkbox"/> Special Urgency <input type="checkbox"/>
Equality Impact Assessment:	Required:	No	Attached: No
Biodiversity Impact Assessment	Required:	No	Attached: No
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1.	RECOMMENDATIONS
1.1	That members agree the Public Meeting Schedule containing dates of public meetings for 2018/2019 as detailed at Appendix 1.

2. PURPOSE OF REPORT

2.1 To ask members to consider and agree the public committee meeting dates for 2018/2019.

3. CORPORATE PRIORITIES

3.1 The matters discussed in this report impact directly on the following of the Council's corporate priorities:

- **A connected and successful Rossendale that welcomes sustainable growth:** our priority is to ensure that we are well connected to our residents, key partners and stakeholders. We want to make the most of every pound we spend and we are always looking for new and innovative ways to make the resources we do have, work harder for us.

4. RISK ASSESSMENT IMPLICATIONS

4.1 All the issues raised and the recommendation(s) in this report involve risk considerations as set out below:

- A meeting schedule is required in order to provide good customer service, promote local democracy and encourage public participation and involvement in the decision making process.
- Decisions made at any unscheduled or unpublicised meetings would be breaking the statutory legal requirements, thus making the Council open to legal challenge.

5. BACKGROUND AND OPTIONS

5.1 The proposed schedule of public meetings for 2018/2019 is attached at Appendix 1 for consideration.

COMMENTS FROM STATUTORY OFFICERS:

6. SECTION 151 OFFICER

6.1 There are no specific financial implications arising from this report.

7. MONITORING OFFICER

7.1 There are no specific legal implications identified as arising from this report, other than the need to meet Access to Information requirements for public meetings that take place during

the municipal year.

8. POLICY IMPLICATIONS AND CONSULTATION CARRIED OUT

- 8.1 There are no identified equality impacts or specific human resources implications for the Council arising from this report.
- 8.2 Consultation has taken place with Management Team, Managers, Cabinet members and Group Leaders.

9. CONCLUSION

- 9.1 It is important to agree a committee schedule in order to ensure that the Council can effectively conduct its business.

No background documents.

Rossendale Borough Council – Public Meetings Timetable

Appendix 1

All the meetings below are held at 6.30pm in the Council Chamber unless otherwise stated on the agenda.

Meeting	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019
Full Council	18 AM		11		26			12		27 B	20	
Cabinet			4		12	10	28			13 B	6	
Development Control	23	19	24	28		2	6	11	15	26	21	
Overview and Scrutiny		18	16		17	15	12	3	21	4 B	11	
Licensing			10				13			5		
Audit and Accounts			31					4			19	

AM = Annual Council Meeting **B** = Budget Meeting **E** = Extraordinary meeting

Neighbourhood Forums are held in a local area venue and usually start at 6.30pm.

Please note that Neighbourhood Forums are not Council meetings and dates may be subject to mid-year changes.

Meeting	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019
Whitworth		27 TBC				9 TBC					5 TBC	
Bacup		21 TBC				4 TBC				28 TBC		
Haslingden		20 TBC				16 TBC				7 TBC		
Rawtenstall		14 TBC				11 TBC				6 TBC		

Neighbourhood Forum Venue Codes:

CC - Council Chamber Futures Park
 HB – Horse and Bamboo
 SCR – Ski Centre Rossendale

ECC – Edenfield Community Centre
 RC – Raven Croft
 SP – St. Paul’s Centre, Constablee

HCL – Haslingden Community Link
 SA – St. Annes Church Edgeside
 TBC – To be confirmed

HSF – Haslingden Sixth Form Centre
 SC – Shawforth Chapel
 WCH – Whitworth Civic Hall

WL – Whitworth Library