

Subject:	Public Meeting Schedule	Status:	For Publication
Report to:	Council	Date:	30 th January 2019
Report of:	Chief Executive	Portfolio Holder:	Corporate Services
Key Decision:	<input type="checkbox"/> Forward Plan <input type="checkbox"/>	General Exception	<input type="checkbox"/> Special Urgency <input type="checkbox"/>
Equality Impact Assessment:	Required:	No	Attached: No
Biodiversity Impact Assessment	Required:	No	Attached: No
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1.	RECOMMENDATIONS
1.1	That members agree the Public Meeting Schedule containing dates of public meetings for 2019/2020 as detailed at Appendix 1.

2. PURPOSE OF REPORT

2.1 To ask members to consider and agree the public committee meeting dates for 2019/2020.

3. CORPORATE PRIORITIES

3.1 The matters discussed in this report impact directly on the following of the Council's corporate priorities:

- **A connected and successful Rossendale that welcomes sustainable growth:** our priority is to ensure that we are well connected to our residents, key partners and stakeholders. We want to make the most of every pound we spend and we are always looking for new and innovative ways to make the resources we do have, work harder for us.

4. RISK ASSESSMENT IMPLICATIONS

4.1 All the issues raised and the recommendation(s) in this report involve risk considerations as set out below:

- A meeting schedule is required in order to provide good customer service, promote local democracy and encourage public participation and involvement in the decision making process.
- Decisions made at any unscheduled or unpublicised meetings would be breaking the statutory legal requirements, thus making the Council open to legal challenge.

5. BACKGROUND AND OPTIONS

5.1 The proposed schedule of public meetings for 2019/2020 is attached at Appendix 1 for consideration.

COMMENTS FROM STATUTORY OFFICERS:

6. SECTION 151 OFFICER

6.1 There are no specific financial implications arising from this report.

7. MONITORING OFFICER

7.1 There are no specific legal implications identified as arising from this report, other than the need to meet Access to Information requirements for public meetings that take place during

the municipal year.

8. POLICY IMPLICATIONS AND CONSULTATION CARRIED OUT

- 8.1 There are no identified equality impacts or specific human resources implications for the Council arising from this report.
- 8.2 Consultation has taken place with Management Team, Managers, Cabinet members and Group Leaders.

9. CONCLUSION

- 9.1 It is important to agree a committee schedule in order to ensure that the Council can effectively conduct its business.

No background documents.

Rossendale Borough Council – Public Meetings Timetable

All the meetings below are held at 6.30pm in the Council Chamber unless otherwise stated on the agenda.

Meeting	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020
Full Council	17 AM		17		25			11		26 B	18	
Cabinet			3		11	9	27			12 B	4	
Development Control	22	18	23	27		1	5	10	14	25	17	
Overview and Scrutiny		17	8		16	14	11	2	20	3 B	9	
Licensing			16				12			4		
Audit and Accounts			30					3			10	

AM = Annual Council Meeting **B** = Budget Meeting **E** = Extraordinary meeting

Community Partnership Meetings are held in a local area venue and usually start at 6.30pm.

Please note that these are not Council meetings and dates may be subject to mid-year changes.

Meeting	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020
Whitworth		20 TBC				8 TBC					3 TBC	
Bacup			4 CC			17 CC				27 CC		
Haslingden		10 TBC				15 TBC				6 TBC		
Rawtenstall		13 TBC				10 TBC				5 TBC		

Neighbourhood Forum Venue Codes:

CC - Council Chamber Futures Park

ECC – Edenfield Community Centre

HHS – Haslingden High School

SA – St. Annes Church, Edgeside

TBC – To be confirmed

UC – Unitarian Church, Bank Street, Rawtenstall

VIC – VIC, 12 Bury Road, Haslingden

WL – Whitworth Library