

**KEY DECISION NOT INCLUDED IN THE FORWARD PLAN  
(GENERAL EXCEPTION RULE 15)**

The following information must be provided for the general exception rule to apply

- Clear reasons why it is impractical to defer the decision until it has been included in the next Forward Plan; and
- Confirmation that the Chief Executive has informed the Chairman of the relevant Overview and Scrutiny Committee; and
- 3 clear days have elapsed since that notification was given.

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| <b>Date</b> | 2 <sup>nd</sup> September<br>2022 |
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| <p><b>Details of Decision to be taken:</b></p> <p>1.1 That Cabinet approve the Council Tax Energy Rebate Discretionary Scheme</p> <p>1.2 That any minor changes in amounts payable under the scheme (for example, where caused by changes in benefit caseload) be delegated to the Chief Finance Officer</p> <p>1.3 That determination of the methods of payment to customers be delegated to the Chief Finance Officer.</p>   |
| <p><b>Clear Reasons why it is impractical to defer the decision until it has been included in the next Forward Plan:</b></p> <p>Government rules state that allocations from the discretionary fund should be spent by 30 November 2022. Any remaining funding will be required to be repaid to government at that time. The next Cabinet meeting is after the scheme has closed. The next Council meeting would not leave time to carry out the administration involved in delivering the scheme.</p> |

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| <p><b>Decision Taker:</b><br/>Chief Finance Officer</p>  |
| <p><b>Portfolio Holder and Date Consulted:</b><br/>Cabinet Member for Resources    2<sup>nd</sup> September 2022</p> |
| <p><b>Proposed Consultees and Method(s) of Consultation:</b><br/>N/A</p>   |
| <p><b>Documents to be considered by the decision taker:</b><br/>Council Tax Energy Rebate Discretionary Scheme</p>   |

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| <p><b>Status – Open and Public Matter</b></p> |
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**Date the Chief Executive informed the Chair of the Relevant Overview and Scrutiny Committee: 2<sup>nd</sup> September 2022**

**Where the above cannot be satisfied, the date on which written notice was given to all members of the relevant Overview and Scrutiny Committee:**

#### **NOTES**

Status - Is the issue an open and public matter or is it a private and excluded matter as described in Schedule 12 A of the Local Government Act 1972. If it is an open matter it is for publication. If it is a private matter it is not for publication and you state the reason why and the appropriate paragraph number of Schedule 12A details of which are in this part of the General Folder.

1. **A Key Decision means an executive decision which is likely:**
  - a) to result in the Council incurring expenditure which is, or the making of savings which are significant having regard to the budget for the service or function to which the decision relates, or
  - b) to be significant in terms of its effects on communities living or working in an area comprising of two or more Wards in the Borough.
2. For the avoidance of doubt, the Council would regard any of the following as 'significant':
  - Any decision by the Cabinet in the course of developing proposals to the full Council to amend the policy framework.
  - Any single item of in-budget expenditure or savings in excess of £100,000.
  - Any decision which is likely to have a permanent or long term (more than 5 years) effect on the Council and the Borough.
3. When the decision has been made and the form signed by the decision taker and the portfolio holder the form should be sent to the Committee and Member Services Manager

**Date Notice Published: 3<sup>rd</sup> September 22**