

Rossendale

BOROUGH COUNCIL

APPLICATION FOR PROPERTY DISCOUNT APPRENTICE

TO BE COMPLETED BY THE PERSON LIABLE TO PAY THE COUNCIL TAX

Rossendale Borough Council

PO Box 104

Futures Park, Bacup, OL13 3BU

Tel: 01706 217777

RETURN THIS FORM TO:

counciltax@rossendalebc.gov.uk

ADDRESS OF PROPERTY FOR WHICH DISCOUNT / EXEMPTION IS BEING CLAIMED

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DETAILS OF COUNCIL TAX PAYER

Surname	
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Title	
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Forename(s)	
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DETAILS OF APPRENTICE

Surname	
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Title	
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Forename(s)	
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Date of birth	
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Name and address of Employer

Weekly wage	
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Date apprenticeship started	
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Name of trade	
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Date apprenticeship to cease	
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Total number of adult occupants in the property (18 years and over including apprentice)	
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To be completed by Employer of Apprentice

I confirm that the above is an apprentice with this company as defined overleaf.

Signature

Date

Position/Title

Official Stamp

Name in block letters

Signature and Declaration of Council Tax Payer

I declare that the information given is a true and complete to the best of my knowledge. I understand that the Council may make enquiries as necessary to verify the information given
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Signature

Date

DATA PROTECTION STATEMENT - Your personal information will be held and used in accordance with the requirements of the Data Protection Act 1998. This Authority is under a duty to protect the public funds that it administers and, to this end, may use the information you have provided on this form within this Authority for the prevention and detection of fraud. It may also share this information with other bodies administering or in receipt of public funds, solely for these purposes.

EXPLANATORY NOTES

Who can apply?

A person liable to pay the Council Tax for a dwelling which is the sole or main residence of an apprentice.

When will a discount be awarded?

A discount may only be awarded if there are less than two adult occupants (18 years and over) in a property. An apprentice is not counted when calculating the number of occupants. Should this result in there being only one occupant a discount of 25% of the Council Tax may be given. If all occupants are discounted a 50% discount may apply.

Requirements

The apprentice must be employed for the Purpose of learning a trade, business, profession, office employment or vocation, and for that purpose undertaking a training programme which would lead to a qualification endorsed by the National Council for Vocational Qualifications.

The weekly wage/allowance must be substantially less than that which is likely to be received one qualified, and be no more than £195.

Appeals

If the Council decides not to award a discount an appeal may be made to a Valuation Tribunal.

Regulations

The official regulations governing Council Tax Discounts are found in various legislation made by Parliament or issued by the Secretary of State. If you wish to know the relevant regulations you should contact the Council Tax Section at Rossendale Borough Council.
