

Rossendale Borough Council
PO Box 104
Futures Park, Bacup, OL13 3BU
Tel: 01706 217777
RETURN THIS FORM TO:
counciltax@rossendalebc.gov.uk



**APPLICATION FOR DISCOUNT
A PERSON AGED 18 YEARS FOR WHOM CHILD BENEFIT IS PAYABLE**

TO BE COMPLETED BY THE PERSON LIABLE FOR COUNCIL TAX

COUNCIL TAX ACCOUNT NUMBER:

ADDRESS OF PROPERTY FOR WHICH DISCOUNT / EXEMPTION IS BEING CLAIMED

DETAILS OF COUNCIL TAX PAYER

DETAILS OF PERSON FOR WHOM CHILD BENEFIT IS PAYABLE

Surname	Title
Forename(s)	Date of Birth
Name and address of School/College	Estimated date of leaving School/College
Post Code	

Total number of adult occupants in the property (18 years and over **including** the person for whom child benefit is being paid

Signature and Declaration to be completed by Parent/Guardian

I the parent/guardian confirm that I am in receipt of Child Benefit for the above person.

Surname	Date
Name and address to be supplied if different from the Council Tax Payer	Child Benefit Reference Number
Post Code	

Signature and Declaration of Council Tax Payer

I declare that the information given is true and complete to the best of my knowledge. I understand that the Council may make enquiries as necessary to verify the information given.

Signature

Date

Please remember the Council must be informed immediately of any changes in residence or circumstances

Declaration

I declare that the information I give will be complete and accurate to the best of my knowledge.

I understand that the Council may make enquiries to verify my information. I agree to inform the Council Tax department immediately if I believe the property is no longer eligible for a discount or exemption.

If my circumstances change I will inform the Council Tax department immediately.

I understand that failing to do so or providing false information may lead to prosecution.

The information on this form will be used in connection with the billing, collection and recovery of local taxes and revenues, including the calculation of any associated discounts, reliefs and benefits. The data may be disclosed to other local authorities for local taxation purposes only and to the Council's auditors.

This authority is under a duty to protect the public funds it administers and to this end may use this information you have provided on this form within this authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.

Information will only be shared with other Council service areas without your permission if it is legitimate for the Council. Information will only be shared with other external agencies without your permission if there is a legal duty to do this or if there is a risk of serious harm or threat to life.

Please tick the box if you agree to the declaration above:

EXPLANATORY NOTES

Who can apply?

The person liable to pay the Council Tax for a dwelling which is the sole or main residence of a person 18 years old for whom Child Benefit is paid.

When will an exemption be awarded?

The discount may only be awarded if there are *less* than two adult occupants (18 years and over) in a property. A person for whom Child Benefit is paid is not counted when calculating the number of occupants. Should this result in there being only one occupant, a discount of 25% of the Council Tax Bill may be given. If all occupants are discounted a 50% discount may apply.

Requirements

To be discounted under this category Child Benefit must currently be in payment. Should the individual concerned leave school after 30th April, this discount may continue until the following 1st November.

Appeals

If the Council decides not to award a discount an appeal may be made to a Valuation Tribunal.

Regulations

The official regulations governing Council Tax Discounts are found in various legislation made by Parliament or issued by the Secretary of State.
