

Rossendale

BOROUGH COUNCIL

APPLICATION FOR DISCOUNT SELF CONTAINED ANNEXE

TO BE COMPLETED BY THE PERSON LIABLE TO PAY THE COUNCIL TAX

Rossendale Borough Council

PO Box 104

Futures Park, Bacup, OL13 3BU

Tel: 01706 217777

RETURN THIS FORM TO:

counciltax@rossendalebc.gov.uk

Council Tax Reference

DETAILS OF COUNCIL TAX PAYER

Surname	<input type="text"/>
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Title	<input type="text"/>
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Forename(s)	<input type="text"/>	Email Address	<input type="text"/>
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Tell us about the main property to which your annexe is attached

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
Post code

How many people live in the main address?

Please provide the name(s) of the person / people aged over 18 who live in the property.

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Please provide the annexe address

Post Code

How many people aged 18 or over live in the annexe?

Please provide the names(s) of the person/people aged 18 or over who live in the property

Please provide your contact telephone number

Please provide the date you moved into the annexe property

What is the relationship between the person named above and the liable person in the main property?

DATA PROTECTION STATEMENT - Your personal information will be held and used in accordance with the requirements of the Data Protection Act 1998. This Authority is under a duty to protect the public funds that it administers and, to this end, may use the information you have provided on this form within this Authority for the prevention and detection of fraud. It may also share this information with other bodies administering or in receipt of public funds, solely for these purposes.

Declaration

I declare that the information I give will be complete and accurate to the best of my knowledge.

I understand that the Council may make enquiries to verify my information. I agree to inform the Council Tax department immediately if I believe the property is no longer eligible for a discount or exemption.

If my circumstances change I will inform the Council Tax department immediately.

I understand that failing to do so or providing false information may lead to prosecution.

The information on this form will be used in connection with the billing, collection and recovery of local taxes and revenues, including the calculation of any associated discounts, reliefs and benefits. The data may be disclosed to other local authorities for local taxation purposes only and to the Council's auditors.

This authority is under a duty to protect the public funds it administers and to this end may use this information you have provided on this form within this authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.

Information will only be shared with other Council service areas without your permission if it is legitimate for the Council. Information will only be shared with other external agencies without your permission if there is a legal duty to do this or if there is a risk of serious harm or threat to life.

Please tick the box if you agree to the declaration above: