

**KEY DECISION NOT INCLUDED IN THE FORWARD PLAN  
(GENERAL EXCEPTION RULE 15)**

The following information must be provided for the general exception rule to apply

- Clear reasons why it is impractical to defer the decision until it has been included in the next Forward Plan; and
- Confirmation that the Chief Executive has informed the Chairman of the relevant Overview and Scrutiny Committee; and
- 3 clear days have elapsed since that notification was given.

<b>Date</b>	19/12/24
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**Details of Decision to be taken:**

To appoint Caulmert as consultants for Stage 2 of the Henrietta Street Waste Transfer Station Redevelopment.

**Clear Reasons why it is impractical to defer the decision until it has been included in the next Forward Plan:**

Caulmert have successfully delivered Stage 1 of the Henrietta Street Waste Transfer Station Redevelopment. As the cost for Stage 2 exceed £100,000 Cabinet approval is required.

A more detailed project plan has been completed following the submission of the Planning application and this indicated that the project would not be completed until August 2026 – beyond the required go live date. We have reworked the project plan to overlap stages but unless Stage 2 commences in January the redevelopment would not be completed by 1 April 2026.

Whilst stage 2 of the project cannot commence until the outcome of the planning application is known it is essential to commence preparatory works in the interim. Any changes required through the planning process can be accommodated.

There is insufficient time to add the decision to the Forward Plan but the decision can be made at the January Cabinet meeting, whilst a full Cabinet Paper can be presented for discussion there is insufficient time to meet the forward plan publication deadline.

**Decision Taker:** Cabinet

**Lead Member and Date Consulted:** Environmental and Corporate Services  
19/12/24

**Proposed Consultees and Method(s) of Consultation:**  
Cabinet

**Documents to be considered by the decision taker:**  
Cabinet Paper

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**Status – Confidential – Commercially Sensitive**

**Date the Chief Executive informed the Chair of the Relevant Overview and Scrutiny Committee: 20/12/24**

**Where the above cannot be satisfied, the date on which written notice was given to all members of the relevant Overview and Scrutiny Committee:**

**NOTES**

Status - Is the issue an open and public matter or is it a private and excluded matter as described in Schedule 12 A of the Local Government Act 1972. If it is an open matter it is for publication. If it is a private matter it is not for publication and you state the reason why and the appropriate paragraph number of Schedule 12A details of which are in this part of the General Folder.

1. **A Key Decision means an executive decision which is likely:**
  - a) to result in the Council incurring expenditure which is, or the making of savings which are significant having regard to the budget for the service or function to which the decision relates, or
  - b) to be significant in terms of its effects on communities living or working in an area comprising of two or more Wards in the Borough.
2. For the avoidance of doubt, the Council would regard any of the following as 'significant':
  - Any decision by the Cabinet in the course of developing proposals to the full Council to amend the policy framework.
  - Any single item of in-budget expenditure or savings in excess of £100,000.
  - Any decision which is likely to have a permanent or long term (more than 5 years) effect on the Council and the Borough.
3. When the decision has been made and the form signed by the decision taker and the portfolio holder the form should be sent to the Committee and Member Services Manager

**Date Notice Published: 20<sup>th</sup> December 2024**